LAKEVIEW SENIOR COLLEGE
School Council Meeting Minutes
7th September 2015

1.0 WELCOME
1.1 Present: Shayne Rule, Joy Geoghegan, Michael Gruis, Jenn Warne, Cora Speed, Yogesh Jattan, Ken Cross,
1.2 Apologies: Dale Borthwick, Mimmie Watts, Kirsten Aylen-Marley, Mark Jones, Mary Evgeniadis

2.0 Previous Minutes
2.1 Business Arising from Previous Minutes

MOTION 1: “That the minutes of the previous meeting held 10th August 2015 be accepted”
MOVED: Jenn Warne SECONDED: Michael Gruis CARRIED:

3.0 CORRESPONDENCE
3.1 Correspondence In
Correction: Please read the attached State Schools' Relief Fact Sheet, which outlines eligibility requirements for this program.
The latest HRM Online includes information for principals and business managers, including pay increase for teaching service, workers’ compensation, return to work inspector visits and eduPay hints and tips.
The School Staff Survey opens on Monday 24 August and is mandatory for all schools to complete. School staff are encouraged to complete the survey during the two-week survey period.
Calling on principals, teachers and school leaders of specialist subject areas, particularly maths:
Submissions are open for the Workforce School Leaders and Teachers Research Project, which is investigating the attraction and retention of teachers and school leaders.
Principals: have you registered for an Emergency Management Planning Information Session? The two-hour workshops offer advice and information on developing your plan, which is due 21 November.
Schools participating in school reviews in 2015 are required to develop and submit their draft 2015–19 strategic plan to the Department. Step-by-step guides for both peer and priority reviews in 2015 are available.
New asbestos management documentation has been reviewed and updated as part of the Department’s commitment to improving health and safety in schools.
We need your help to investigate the attraction and retention of teachers and school leaders - please complete this short survey for the Workforce School Leaders and Teachers Research Project.
For principals to note: The Victorian Government will shortly commence negotiations for a new agreement covering Victorian Public Service employees.
All Staff: The new Integrity and Assurance Division, announced by Secretary Gill Callister at IBAC, has been established at the Department.
Flag notification: Thursday 3 September 2015 is Australian National Flag Day.
All Victorian early childhood teachers will be required to be registered with the Victorian Institute of Teaching from 30 September 2015.

3.2 Correspondence Out

3.3 Business Arising from Correspondence

MOTION 2: “That all correspondence be accepted”
MOVED: Shayne Rule SECONDED: Ken Cross CARRIED:

4.0 REPORTS
4.1 Principal
1. Enrolments
The enrolment process for 2016 is well under way. We currently have a slightly smaller Year 10 cohort which is balanced against a larger number of students at Year 11 and 12. We have also conducted significant testing of our new students who have applied to do accelerated subjects as part of their Year 10 program. This will result in over 40 students studying a Year 11 subject at the beginning of 2016 as a direct result of their academic performance.

2. Teaching and Learning
We held our first Connect Education lecture for our Year 12 English students last Thursday and over 180 students attended and were provided with a comprehensive booklet of revision materials. This session will ensure that they are better prepared for their English Practice exam which they will sit on the final day of this term. These sessions will continue to run over the September school holidays and will cover a wide range of our largest subjects at a very small cost to our students. The Mathematics Association of Victoria will also be holding revision lectures in our auditorium during the same 2 week break. These sessions will further enhance the comprehensive program of practice exams and revision classes that we will run across the final 3 weeks of formal classes.

3. **Staffing**
   Rachel Gullo from Brookside College has been appointed to the position of Assistant Principal at Lakeview from the beginning of the 2016 school year. We will also be advertising 4 Leading Teacher positions in Student Management, Pathways & Transitions and Wellbeing and Engagement this week. Our other existing Leading Teacher positions have been rolled over for 12 months with the intention of advertising these at the end of this period.

4. **Resources**
   Our 3 new sets of shade sails will be installed over the September holidays. We have also received a grant from the Department to have 16 CCTV cameras installed around the school. This will be supplemented by a new locking system being installed on all of our external entry points alongside some key internal doors. These measures together should significantly improve the safety of our students and staff.

5. **Principal’s role as a system leader**
   Plans are well underway for our staff to work with other Senior Secondary Colleges at the end of the year in relation to teaching approaches and curriculum changes. We will also be hosting the Senior Schools Forum at Lakeview on the 10th and 11th December.

6. **Broader Community**
   We have over 25 Year 10 students who have paid an initial deposit in relation to the World Challenge trip to Cambodia in December of 2016. We also have 7 staff who have expressed an interest in accompanying our students on this adventure.

### 4.2 School Environment

1. The school production was an overwhelming success. Two of the three performances were ‘sold out’. We featured on the front cover of the ‘The Star’ and ‘Melton Leader’ newspapers. We also received much positive feedback (and reviews) on social media sites such as the ‘Caroline Springs Residents Page’ and ‘The Age’ (Facebook). The performances included students from year 10 to 12; their roles included on-stage, back-stage, make-up, foyer creation, cooking and serving of food/drinks and the musical band. There were also a number of staff members who were actively involved in the performances and who made significant contributions to its success, namely Caroline Willie, Luke Smakman, Annie Tsangaridis, Dave Oxley, Lynn Montebello, Thanh Nguyen, Frank Lanciana, Lyndal Barry and the front office staff.

2. **Artist in residence**
   We have had an artist in residence for the past three weeks. Romain Le Badezet worked predominately with our year 11 Studio Arts students who helped in the creation of three canvas masterpieces. The artwork, once completed, will be on display within the College. The artwork is of an incredibly high standard and we are delighted with the impact that Romain had in inspiring our art students.

3. **Victoria University Early University Pathways Program (EUPP)**
   This term we have 13 year 11 students attending Victoria University each Tuesday afternoon (2pm to 5pm). The purpose of the EUPP is to introduce students to the experience of undertaking academic studies at a tertiary (university) level. This non-award unit of work draws upon, and further expands, the academic capabilities of students in the program. It challenges students to work collaboratively, to think critically and to further develop their time management and organisational skills. Students are undertaking, with guidance from expert university staff, academic reading, argumentative essay writing, academic referencing and library research. A focus of the program is learning through application which involves each student undertaking and then publically exhibiting a casework study/creative project.

4. **Year 10 Mentoring Program**
   Lakeview Senior College developed a partnership with ‘Youth Now’ to deliver a Student Mentoring Program (SMP) in term 3. Youth Now is a not for profit organisation specialising in career and transition services for young people. The purpose of Youth Now is to advance education, training and employment outcomes for young people living in the Western Metropolitan Region. The SMP has provided each student with guidance on setting goals and making plans for the future, opportunities to work one-on-one with a mentor...
who has industry expertise or life interests similar to that of the student, and avenues to improve communication, study and organisational skills. All mentors are volunteers who have undertaken training approved by the Victorian Mentoring Association. We have 11 students at year 10 currently participating in the mentoring program. We are continuing with the mentoring program in term 4 with a ‘new’ group of year 10 students and with a separate focus on work related skills and employability.

5. Year 10 Work Experience - This year our year 10 work experience program will take place during the last week of the term. We have about 200 students participating in the program. We will have an update at our next School Council Meeting.

4.3 Finance

4.3.1 Reports for August 2015

MOTION 3 “That the Finance Report for August 2015 be ratified and that all accounts are approved for payment”
MOVED: Michael Gruis SECONDED: Yogesh Jattan CARRIED

4.3.2 Changes to the Cash budget for 2015

4.3.2.1 Year 12 Lectures

MOTION 4 “That the changes to the Cash Budget for 2015 to include the Year 12 Lectures at a cost of approximately $10,000 be ratified and that these accounts are approved for payment”
MOVED: Michael Gruis SECONDED: Yogesh Jattan CARRIED

MOTION 5: “That all reports be accepted”
MOVED: Ken Cross SECONDED: Yogesh Jattan CARRIED:

5.0 GENERAL BUSINESS
5.1 Nil

7.0 NEXT MEETING - 9th November 2015 at 5.30

Meeting closed 6.03pm